

November 24, 2014

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Gregg Townsend, at 5:01 p.m. in the Board of Education Conference Room.

Members Present: Stephen Swain, Gregg Townsend, Angela Green, Dale Phillips

Members Absent: Christine Allen

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Max DelSignore, Northern New York Community Foundation, Jonna St. Croix, Janelle DeCicco, Gregory Burns

The Pledge of Allegiance was recited.

Courtesy of the Floor

Mr. Hall took the opportunity to introduce Johnna St. Croix, Janelle DeCicco and Greg Burns the District's new hires to the Board of Education.

The new hires left the meeting at 5:08 p.m.

Mr. Hall took the opportunity to introduce Mr. Max DelSignore, Northern New York Community Foundation. Mr. DelSignore took the opportunity to review with the Board of Education the concept of the District creating an Educational Foundation with Northern New York Community Foundation.

Mr. DelSignore took the opportunity to remind the Board of Education the District had transferred scholarship monies in 2011 to the Northern New York Community Foundation.

Mr. DelSignore also took the opportunity to review the details of an Educational Foundation. An Educational Foundation is a permanent resource for schools to utilize the endowment fund to support the District in a variety of areas (art, athletics, after school programs, band). Donors can choose the area they wish to support along with the District creating a committee that could consist of BOE member (s), community member (s), retired teacher, administration and any stakeholder the Board of Education felt would be representative of the community. A recommended spending policy would be four percent of the balance/principal.

Gregg Townsend inquired if the Northern New York Community Foundation would assist in marketing. Mr. DelSignore indicated the Foundation would assist to strengthen the partnership and a list could be provided to the District of donors and the Foundation works with the donors.

Mr. Swain indicated this is a powerful fundraising tool.

Mr. Hall indicated that he and Julie Gayne have met with Mr. DelSignore. Mr. Hall indicated that the Northern New York Community Foundation is a sound practice and has done very well by the District in the oversight of the scholarship monies.

Mr. DelSignore indicated to establish an Educational Foundation a fund agreement would need to be created. The first gift to establish the Educational Foundation can be an amount of any size but the Foundation would need to reach \$5,000. Assets are administered by the Community Foundation.

Mr. Swain questioned if the Governor could withhold aid or monies based on the fact the District has an Educational Foundation or if this would impact the Property Tax Cap level? Julie Gayne indicated she would check with Laurie Podvin, External Auditor.

Mr. Phillips indicated he likes the fact that the Educational Foundation monies stay directly in the community.

14-15 141 Moved by Swain, seconded by Green, to establish an Educational Foundation with Northern New York Community Foundation.
Approve
Establishing
an
Educational
Foundation
with
Northern
New York
Community
Foundation
Yes: Swain, Green, Phillips, Townsend
Absent: Allen
No: None
The motion carried.

Max DelSignore left the meeting at 5:41 p.m.

14-15 142 Moved by Swain, seconded by Green, to approve October 21, 2014 and November 5, 2014 minutes.
Approval of
Minutes
October 21 &
November 5,
2014
Yes: Swain, Green, Phillips, Townsend
Absent: Allen
No: None
The motion carried.

14-15 143 Moved by Phillips, seconded by Swain, to approve Treasurer's Report, Extracurricular Report, and Internal Claims Auditor Report.
Approve
Treasurer's
Report,
Extracurricular
Report and
Internal
Claims
Auditor
Report
Yes: Swain, Green, Phillips, Townsend
Absent: Allen
No: None
The motion carried.

14-15 144 Moved by Green, seconded by Phillips, to approve CSE & CPSE Recommendation numbers: 950, 1855, 1633, 1670, 1312, 1761.
Approve
CSE &
CPSE
Recommendations
Yes: Swain, Green, Phillips, Townsend
Absent: Allen
No: None
The motion carried.

Jessi Goldman, Literacy Intern, arrived at 5:45 p.m.

Mr. Hall took the opportunity to introduce Jessi Goldman to the Board of Education.

Jessi Goldman left at 5:46 p.m.

14-15 145 Moved by Swain, seconded by Green, to approve 2014-15 School Tax Collector's Report.
Approve
2014-15
School Tax
Collector's
Report
Yes: Swain, Green, Phillips, Townsend
Absent: Allen
No: None
The motion carried.

14-15 146 Moved by Phillips, seconded by Swain, to adopt 2015-16 Budget Calendar.
Adopt
2015-16
Budget
Calendar
Yes: Swain, Green, Phillips, Townsend
Absent: Allen
No: None
The motion carried.

- 14-15 147 Moved by Swain, seconded by Green, to approve participation in the Madison-
Approve Oneida BOCES E-rate Consortium for the procurement of telecommunications
Participation and internet access for the 2015-16 school year.
in the
Madison- Yes: Swain, Green, Phillips, Townsend
OneidaBOCES Absent: Allen
E-Rate No: None
Consortium for The motion carried.
the
Procurement of
Telecommunications
and Internet
Access for the
2015-16
School Year
- 14-15 148 Moved by Green, seconded by Phillips, to approve discarding two trouble work
Approve Discarding lights in the Bus Garage as per Utica National Inspection.
with Trouble Yes: Swain, Green, Phillips, Townsend
Work Lights Absent: Allen
in the No: None
Bus Garage The motion carried.
as per
Utica
National
Inspection
- 14-15 149 Moved by Swain, seconded by Phillips, to approve purchasing three CardiacLife
Approve Powerheart AED G3Plus Units under New York State Contract for a total of
Purchasing \$4,141,43.
Three
CardiacLife Yes: Swain, Green, Phillips, Townsend
Powerheart Absent: Allen
AED G3 No: None
Plus Units The motion carried.
Under
New York
State
Contract
for a
Total of
\$4,141.43
- 14-15 150 Moved by Green, seconded by Swain, to accept donation of two Niahoure
Accept yearbooks (1957 & 1958) from the family of Robert Fredenburg.
Two Niahoure
Yearbooks Yes: Swain, Green, Phillips, Townsend
(1957 & Absent: Allen
1958) from No: None
the Family The motion carried.
of
Robert
Fredenburg
- 14-15 151 Moved by Swain, seconded by Green, to accept a \$1,000.00 donation from
Accept a Auxiliary to American Legion Post 1757 for the Backpack Program and \$44.00
Donation from from St. Andrews \$1,000.00 Altar & Rosary Society for the Backpack Program
theAuxiliary
to American Yes: Swain, Green, Phillips, Townsend
Legion Post Absent: Allen
1757 for No: None
Backpack The motion carried.
Program and
\$44.00 from
St. Andrews
Altar &
Rosary
Society for
Backpack
Program

- 14-15 152 Moved by Green, seconded by Phillips, to approve out of district status for Anthony LaBrake, Grade 12, for the remainder of the 2014-15 school year.
Approve Out of District Status for Anthony LaBrake, Grade 12, for the Remainder of the 2014-15 School Year
Yes: Swain, Green, Phillips, Townsend
Absent: Allen
No: None
The motion carried.
- 14-15 153 Moved by Swain, seconded by Green, to approve Therese Johnson as substitute teacher aide, office employee, cafeteria and cleaning employee pending fingerprint clearance
Approve Therese Johnson as Substitute Teacher Aide, Office Employee, Cafeteria and Cleaning Employee Pending Fingerprint Clearance
Yes: Swain, Green, Phillips, Townsend
Absent: Allen
No: None
The motion carried.
- 14-15 154 Moved by Green, seconded by Phillips, to approve Building Use for Youth Basketball from December 6, 2014 – April 25, 2015, with Jeff Kenney, Brandon Kenney, Andrew Kenney and Chris Staie as chaperones.
Approve Building Use for Youth Basketball from December 6 – April 25, 2015, with Jeff Kenney, Brandon Kenney, and Chris Staie as Chaperones
Yes: Swain, Green, Phillips, Townsend
Absent: Allen
No: None
The motion carried.
- 14-15 155 Moved by Swain, seconded by Phillips, to approve Jessie Joss as substitute certified teacher/tutor pending fingerprint clearance.
Approve Jessie Joss as Substitute Certified Teacher/Tutor Pending Fingerprint Clearance
Yes: Swain, Green, Phillips, Townsend
Absent: Allen
No: None
The motion carried.

Superintendent's Report

Mr. Hall reported the Legislative Breakfast is scheduled for Friday, December 5, 2014.

Mr. Hall reported receiving a thank you note from a parent thanking Mrs. Davis and the District For allowing students to participate in the Area All-State Program in Potsdam, NY.

Mr. Hall reported that he, Julie Gayne and Dan Aubin met with a representative from Usherwood on a renewed copier proposal.

Mr. Hall reported on a program called Beneath the Surface with the Upstate Medical Foundation. The District will partner with the Upstate Medical Foundation with our health and art classes to prepare radiation masks for throat and mouth cancer patients to be auctioned in 2016.

Mr. Hall reported he would be attending a Budget Committee Meeting at MORIC on December 2, 2014.

Mr. Hall reported the Holiday Program for Grades K-5 and 6th Grade Choir will held on December 3, 2014.

Mr. Hall reported on the Building Condition Survey that will need to be completed. Jefferson-Lewis BOCES will issue a RFP with bids to be submitted late January to early February. The Building Condition Survey will need to be completed by November 2015.

Mr. Hall reported the Veterans Day Ceremony went well with great attendance.

Mr. Hall reported the American Legion donated five \$100 gift cards for Thanksgiving and the Auxiliary donated five Thanksgiving dinner baskets to families in need.

Mr. Hall reported the District has had two weather closings to date.

Mr. Hall reported the Murder Mystery Dinner went well.
Mr. Hall reported Joey Dame is recovering from surgery.
Mr. Hall reported the grants are going well with many great things happening.

Principal's Report

Ms. Gaffney reviewed with the Board of Education the meeting summary with the Parks & Recreation Committee and would like Board of Education feedback.

Mrs. Angela Green left at 6:18 p.m.

Ms. Gaffney reported the coaching experience for the STLE Grant has been completed.

Ms. Gaffney reported the District had a faculty member who spent a day in the "life of an eighth grader." The experience has been posted on the website.

Ms. Gaffney informed the Board of Education the Ambassador Program has been revived for Grades 3-5. The Ambassadors are teaching the Character Education Theme to primary grades. Ms. Gaffney reported she has completed the Superintendent Development Program and found it to be a great experience. Ms. Gaffney is currently attending the Fiscal Navigation Program through Oswego through the STLE3 Grant monies.

Ms. Gaffney reported the District did not need to downsize the Varsity Boys' Basketball Program. This was completed through conversations and a parent meeting. There are currently 13 students on the team.

Ms. Gaffney reported the District's Varsity Boys' & Girls' Soccer Teams are being recognized as Scholar Athletic Teams.

Ms. Gaffney gave the Board of Education an update on the Combining Contracts that were Board approved. The students that had requested a combining contract for swimming are not swimming and the combining contract for hockey the student decided not to pursue.

Ms. Gaffney notified the Board of Education the District may have another combining request in the future for a student to play hockey at Clayton. Ms. Gaffney reminded the Board of Education we currently are combined with Ontario Bay and have been for the past two years.

Ms. Gaffney reported there will be holding a meeting on December 1 for Empire State for Junior Girls. This is a program geared toward leadership skills.

Ms. Gaffney reported at the December Board meeting she will be having the Board conduct the first read of the Acceptable Use Policy. Ms. Gaffney indicated that she, Dan Aubin and the Technology Committee felt it was necessary to update along with the Faculty Acceptable Use Policy.

Board Issues

There were no Board Issues.

New Business

Mr. Hall reiterated the Acceptable Use Policy will need to have the first read at the December Board of Education Meeting.

Mr. Hall reported the District is trying to keep expenditures as low as possible for the 2014-15 school year. Currently, there are repairs that need attention. There is a roofing issue that needs to have the flashing resecured. At the time of the project, the Clerk of the Works would have needed to make sure it was properly installed. Mr. Hall is having Mr. Kellar look at the specs for the roof when it was installed.

Mr. Hall also reported there is a Senator in Wayne County that is looking to make the Tax Cap a permanent law along with restoring the Gap Elimination Adjustment as priorities in the next Senate Conference.

Mr. Hall indicated 2015-16 budget season will be another tough year with the District looking at every expenditure going forward.

Old Business

Mr. Hall reported the District's lawyer has reviewed the Sports Waiver Form and indicated that it was another way to clarify combining requests on an annual basis.

14-15 156 Moved by Swain, seconded by Phillips to approve the Sports Waiver Form regarding combining sports agreements.
Sports Waiver Form Yes: Swain, Phillips, Townsend
Regarding Absent: Allen, Green
Combining No: None
Sports The motion carried.
Agreements

Mr. Hall reminded the Board of Education he reported on the Building Condition Survey Update under his Superintendent's Report.

Mr. Hall reported on 19A/DOT Physicals. Currently, Lonnie Brislan is the only employee required to obtain a 19A/DOT Physical. This change will need to be made in the non-instructional handbook.

Mr. Hall and Mrs. Julie Gayne reported on the Affordable Health Care Act. A policy is currently being drafted but there is need for some clarification to be resolved. A policy will be available in December as the first read.

Mr. Swain indicated he would not support a penalty tax because our health care plan is considered too rich – "cadillac tax." Julie Gayne indicated that would be a worst case scenario if the current limits in place did not adjust annually with inflation.

14-15 157 Moved by Swain, seconded by Phillips, to approve reimbursement payment of required DOT Physical for Transportation Supervisor.
Reimbursement Payment of Yes: Swain, Phillips, Townsend
Required Absent: Allen, Green
DOT No: None
Physical The motion carried.
for
Transportation
Supervisor

14-15 158 Moved by Swain, seconded by Phillips, to go into Executive Session to discuss Employment History of a Particular Person.
Executive Session Yes: Swain, Phillips, Townsend
Absent: Allen, Green
No: None
The motion carried.

The meeting recessed at 6:44 p.m.

14-15 159 Moved by Swain, seconded by Phillips, to come out of executive session.
Come out of Executive Session Yes: Swain, Phillips, Townsend
Absent: Allen, Green
No: None
The motion carried.

The meeting resumed at 6:51 p.m.

14-15 160 Moved by Swain, seconded by Phillips, to adjourn.
Adjournment Yes: Swain, Phillips, Townsend
Absent: Allen, Green
No: None
The motion carried.

The meeting adjourned at 6:52 p.m.